

Minutes of the Planning Committee of the Board of Education
Regional School District 14 www.ctreg14.org
October 1, 2009

A meeting of the Planning Committee of the Regional School District 14 Board of Education was held on October 1, 2009 at 4:30 p.m. in the Conference Room of the Central Office, 5 Minortown Road, Woodbury, Connecticut.

Present were Dr. Robert Cronin and committee members: Linda Bulvanoski, Chuck Cosgriff, Monica Gati and Steve Sordi.

The meeting was called to order at 4:30 p.m. in the Conference Room by Linda Bulvanoski.

Dr. Cronin updated the committee on four District Initiatives for 2009-2010.

- Best Instructional Practices - entering year two of professional development on these, with this year's focus being on *Activating Prior Knowledge, Lesson Initiation*. All administrators and curriculum coordinators will be assessing these two instructional Best Practices in the teacher lesson plans that they observe in their walkthrough and formal observations of teachers.
- Student Consultation Teams (Instructional Interventions)- formerly known as Student Assistance Teams – with the focus being on early intervention in regard to students at risk.
- Instructional Coaching- with the focus being on getting as many resources as possible into the classroom: (district administrators, curriculum coordinators, literacy specialists, math specialist, middle school team leaders, high school dept. heads, special education team leaders)
- Systemic Practices – with the focus being on monitoring of: Plan- Do- Check- Act carried out by District Administrators and Certified Staff.

Dr. Cronin clarified the responsibilities of each of the Curriculum Coordinators and what their goals and objectives for the year will be with the focus being placed on curriculum review and revision, further development and analysis of common assessments, and increasing rigor in course content and in instructional practices in the classroom.

Dr. Cronin reported on the progress made by the District Data Administrator. Jeff Turner has completed Professional Development with Region 14 Teachers enabling them to create individual webpage's and grade books for parents and students to access online. Jeff has also entered all data in regard to student intervention and will be working with Student Consultation Teams in each building in October.

Dr. Cronin reported that all of the District/School Improvement Plans for 2009-2010 are done and in. The Pre-School's S.I.P. and B.E.S.' S.I.P. will be presented to the Board and Public at the meeting on October 5, 2009.

The meeting was adjourned by Linda Bulvanoski at 5:07 p.m.

Submitted,

Linda Bulvanoski

Regional School District #14 Board of Education