

**REGIONAL SCHOOL DISTRICT NO. 14
Bethlehem and Woodbury, Connecticut**

APPLICATION FOR THE USE OF SCHOOL FACILITIES/FUNDRAISER

For Use by School-affiliated Groups/Clubs

Please note: This form must be submitted a minimum of 72 hours before the event.

Date of Submission: _____

NAME OF ORGANIZATION: _____

TYPE OF ACTIVITY/EVENT: _____

DATE(S) DESIRED: _____

TIME: From _____ To _____

ACTUAL EVENT START TIME: _____

Signature of Faculty/Staff Member: _____

ROOMS/AREAS(S) NEEDED: _____

EQUIPMENT NEEDED: _____

ESTIMATED ATTENDANCE: _____

___yes ___no CUSTODIAN APPROVAL: _____ DATE _____

___yes ___no SAC APPROVAL: _____ DATE _____

___yes ___no ADMINISTRATION APPROVAL: _____ DATE _____

Comments: _____

