

## **Business/Non-Instructional Operations**

### **Equipment**

#### **Authorized Use of School-Owned Materials**

No school equipment may be used for other than school purposes except when used in connection with another town agency or as requested by a local, state or federal governmental body. The Regional School District No. 14 Board of Education shall permit school equipment to be loaned to staff members when such use is directly or peripherally related to their employment and to students when the equipment is to be used in direct connection with their studies. Proper controls shall be established to assure the lender's responsibility for, and return of, all such equipment.

#### **Control of Equipment**

Title to and control over equipment and/or property purchased with federal funds, such as Title I funds, shall be maintained in accordance with the pertinent federal regulations. The Superintendent, or his/her designee, shall develop written procedures outlining federal ownership and district use, loan, loss and disposal of such equipment/property for public and private/non-public schools.

Policy adopted: January 4, 1993  
Policy revised: November 22, 2016

REGIONAL SCHOOL DISTRICT NO. 14  
Bethlehem and Woodbury, Connecticut