



General Meeting Agenda

Date/Time: February 3, 2022 7:00-7:45 PM

Location: Flanders Room at MES and virtually through Google Meet

1. Welcome & Housekeeping
 - 2021-2022 Meeting Minutes posted online:
<https://www.ctreg14.org/schools/mitchell-elementary-school/mes-ptol>
 - January Minutes Approval: Motion by Darcy; seconded by Allison and approved without incident
 - Reminder, all sign-ups, sales, calendar, and information can be found here:
<http://mitchell.ptboard.com/home>
 - MES PTO Chairperson [Guide](#) 2021-2022
2. Let's get wrapping! While we hear updates, here are our projects:
 - Bingo Prizes
 - Staff keyrings
3. Principal's Update: Mrs. Pinho is unavailable. Mrs. Hutchins reported on her behalf to share news of DESSA and Aperture; new tools that will be used to monitor and assess each student's social and emotional skill set. Each teacher will do a brief assessment for each child to determine whether students require additional support for social and emotional learning. This will allow for targeted intervention for students.
 - Heather asked if results will be shared with parents. At this point, it is undetermined how it will be shared. It's likely it will be shared, but unsure of the manner.
4. Teacher Report: Danielle Hutchins
 - The play has been postponed indefinitely due to absences.
 - Tori mentioned that we are partnering with Ist Day School supplies. We would like to gather grade level supply lists by mid March to make sure families can order supplies at their convenience. This is not a fundraiser.
5. Treasurer's Report:

- There was not a lot of financial activity since our last meeting.
- Available funds of roughly \$10,100 less outstanding checks. That number will shrink as we pay for assemblies and fifth grade activities.
- Tori reported that we had planned for the budget in May knowing that we had a number of initiatives and projects we hoped to fund. Our expenses have been higher than expected while our income is significantly below what we expected. We are projecting that we'll be at 60% of anticipated income.

6. Committee Updates:

- Decoration: Chairs - Megin Nicols, Anne Strzelecki
 - i. No updates at the moment
- Community Building/Family:
 - i. There will be a sign-up for take home leprechaun kits that families can do together at home. Kits are free, donations accepted, however.
- Spirit Wear & Spirit Sticks: Lauryn C & Elisa T
 - i. Spirit Sticks will be given to students for Valentine's Day
 - ii. Encouragement sticks for staff/parents to purchase will be available on the website and extra rings will be available in the office
 - iii. Lauryn is working on exploring bulk spirit wear options
- Staff Appreciation: Rhya Szymansky
 - i. MES keyrings will be given to staff for Valentine's Day
 - ii. Staff appreciation week first week of May
- No/Low Cost Fundraising: Joy Maini & Amy Obolewicz
 - i. Clothing Drive in April
 - ii. Plant Sale May 6th - will be seeking volunteers
 - iii. Spring LaBonne's receipt drive with the winning class getting extra recess - **suggestions for a month for this; we would suggest March following conversations.**
- Student Enrichment: Raptor Visit and Zuzu Acrobats
 - i. Raptor Visit: two hour-log visits scheduled for May 16 with rain date of May 20. Each session will introduce and showcase 4 birds. Outdoors; through [A Place Called Hope](#)
 - ii. Zuzu acrobats: waiting to hear if they will allow for rescheduling or reimbursement should we need to cancel; indoors
- Yearbook: Lisa Fisher
 - i. Still collecting [photos](#) for the yearbook until March 7th
 - ii. Some staff photos are missing and Lisa is working to determine who is missing.
- Fifth Grade Activities: Tori Losh and Jen Salisbury

Committee met on 1/16 and we have a follow up on 2/13- we have come up with a list of events to start planning. We have support and "informal" permission from both the 5th grade team and Mrs. Pinho to have a 5th grade breakfast, a team building/"get to know you" event with BES, a possible history walk or walk and picnic to Hollow park as well as a fun field trip (possibly with BES).
- Annual Fundraiser: Lauryn and committee

- i. Meeting 2/9 (Wednesday) at 7:00 on Zoom to discuss the auction and plans. All are invited, just email us for the link!
- Scholastic Book Fair: April 4-8th (conference week) -will seek volunteers
 - i. Purchasing options are both available in person and online
- Playground: Heather and committee
 - i. Shed will be assembled in spring.

7. Upcoming Events:

- Meetings- 1st Thurs. Of every month-
 - i. Next Meeting: March General Meeting; March 3, 2022; 7:00-7:45pm

Thank you for coming! If you have any questions/ideas please come see us after the meeting or email us at: ptomitchellschool@gmail.com