



General Meeting Agenda

Date/Time: October 7, 2021 at 7:00 PM

Location: Flanders Room at MES and virtually through Google Meet

1. Welcome & Housekeeping
 - a. 2021 Meeting Minutes posted online:
<https://www.ctreg14.org/schools/mitchell-elementary-school/mes-pto>
 - b. September Minutes Approval: Motion made by Darcy, second by Kelly and approved by all
 - c. Check out the new website- all sign-ups, sales, calendar, and information can be found here: <http://mitchell.ptboard.com/home>
2. Principal's Update: could not be present due to family engagement; report on school academic progress, Charters in each class, Mrs. Pinho wants to hold a Book Character Ball on October 29, 2021. Scheduled time to participate in grade level dance. Open House was a success. Parent conferences will be held at the end of the month.
3. Teacher Report: New Liaison is Mrs. Hutchins. Thank you and Welcome! Busy month; she's pleased to get to know everyone and offer support for what we may need.
4. Treasurer's Report:
 - a. Available funds less received reimbursements and including deposits that have not been made: \$ < 15,300
 - b. Ear-marking some of the funds for awesome events.
5. Committee Updates:
 - a. Decoration: Chairs - Megin Nicols, Anne Strzelecki: beautiful job outside
Another mom will decorate the showcase.
 - b. Community Building/Family: Executive Board at this time. Interested parties are welcome!
 - c. Staff Appreciation: Rhya Szymansky: \$5 Starbucks gift cards for custodians.
Halloween cookies donated by Sweet Nelsons. Mrs. Hutchins will deliver them to teachers.
 - d. No/Low Cost Fundraising: Joy Maini & Amy Obolewicz:
 - i. competition for Labonne's receipts to garner some interest.
 - ii. Box tops are digital but you can scan the box tops. We've gotten \$76 from box tops since July.

- iii. Centerpiece sale is happening for Thanksgiving. The sale ends on November 16 with a cap of 50 centerpieces. Cost is \$25 with a sale price of \$35; pickup on Tuesday the 23rd. Sales through PTBoard.
- iv. Villarina's will be November-December sale with pickup in December.
- v. Adam's Bakery reached out and offered to sell painted cookie kits; we will sell them for \$10 and pay \$6.
- vi. No cost fundraising request: send out a reminder about Amazon Smile and Shutterfly partnership as well.
- e. Student Enrichment: Allison Loiseau: author visits being planned; possibility of a laser light show. Katherine Applegate is October 27 and may require a small expenditure. Susan Hood is under consideration.
- f. Yearbook: Lisa Fisher: fifth grade cover voting in November. We are requesting access to the outdoors for pictures (candid for the yearbook.)
- g. Fifth Grade Activities: Tori Losh and Jen Salisbury
- h. Spirit Wear Update from Lauryn: an updated product line and possibly a different vendor may result in more sales.

6. Help Needed:

- a. Annual Fundraiser: chair/s and committee- looking for a chair or committee to chair an event for adults. Possibly at the brewery with trivia and challenges. February is ideal for the timeline. Hollyrock was used for entertainment at previous events. Lauryn is happy to help figure it out. A silent auction is a huge draw with teacher involvement for prizes.
- b. Playground: chair/s and committee: Heather will chair; Danielle can take pictures of a playground in Oxford. Heather will ask Mr. K to be involved if he would like. We need people to design and physically install. We can also consider large yard games such as connect four or Jenga. Possibility to bring students in for leadership roles.
- c. Additional Opportunities can be found on Mitchell.ptboard.com

7. School Directory:

- a. Sign-Up: <https://forms.gle/7SYieqBeeATPdvm7>
 - 1. Deadline for directory inclusion is Oct 15th.
 - 2. Discussion about using room parents to send modified form for the directory
 - 3. Discussion about email barriers

8. Upcoming Events:

- a. Corn Maze- Use code: MES2021 when [purchasing tickets from the Farm!](#)
- b. Conference Snack [Sign-Ups](#) (drop off week of Oct 18-22 in vestibule)
- c. Family Virtual Tech Talk Night- November 17th
- d. Spiritwear Sale
- e. Paint Your Own Halloween Cookie [Kits](#) with Adam's Bakery, order due by October 19th, pick-up on October 28th
- f. Meetings- 1st Thurs. Of every month-
 - i. Next Meeting: November General Meeting, November 4 7:00-7:45pm

9. Snacks & Sign-ups!

- a. Thank you for coming! We're here until 8:00. If you have any questions/ideas please come see us after the meeting or email us at:

ptomitchellschool@gmail.com