



General Meeting Agenda

Date/Time: May 11th, 7:30 p.m.

Location: Google Meet

1. Welcome & Housekeeping
 - a. Review & Approve [Minutes](#) from April 20th, 2021 - Minutes approved
2. Teacher Report- Mrs. Loiseau
 - a. New interim Principal Wrenn is very excited to be partnering with the PTO.
 - b. Teachers have been very excited about what the PTO has done this year and appreciated the staff appreciation week. The partnership with the student council was well received and the gifts/letters from students very much appreciated, so we should continue with student driven events next year too.
 - c. Closet: could not find pencils but will pull out decorations
 - d. Teachers working on supply lists for May 17th.
 - e. Mrs. Wrenn wants to be -cc'd on 5th grade committee planning initiatives.
3. Principal Update
 - a. Mrs. Wrenn joined by phone and shared her enthusiasm in partnering with the PTO and the importance of collaborating.
4. Treasurer's Report
 - a. \$22,709.66 in funds available at the moment
 - b. Plant Sale - cleared \$2,000 (best yet!)
 - c. 2021-2020 Proposed Budget to be voted on at June 8th General Meeting
 - i. Very rough draft that will need to be adapted depending on next year
5. Committee Updates
 - a. **Staff Appreciation:** Chair-Kelly Macomber
 - i. Spirit Wear Raffle Winners - will email
 1. Kathy Bischoff
 2. Christie Koukopoulus
 3. Tricia Cote
 4. Jennifer Tuozzoli
 - ii. Bookmark for next year - welcome event for principal along with hot dog roast
 - iii. Ice Cream Emergency Truck, June 2, 1:30-2:30

- b. **Fundraising:** Chair- Amy Obolewicz
 - i. The plant sale was a huge success! People were so excited about this event and the students loved it.
 - 1. Next year secure volunteers to help with off-loading the plants and then setting-up
 - c. **Student Enrichment:** Chair- Sarah Spagnola
 - i. 5th Grade Activities Update
 - 1. Lip Sync Event: cost split with BES and going to mix classes virtually to form teams
 - 2. Cannot use parent volunteers this year
 - 3. 5th grade kick-ball event with at least 4th grade watching
 - 4. Still trying to figure out yearbook signing, individually wrapped breakfast in a container being explored too (LaBonnes)
 - 5. Moving Up Ceremony, 11:30, Wednesday June 16th, being shared out with families on Friday
 - a. Outside, each child will have 2 tickets with 2 chairs and spaced out
 - b. Friday, June 18th is the rain date
 - c. Concert on the 16th with chorus, band, and strings, same format with tickets and spacing, cleaning in between
 - ii. Field Day - vaccinated high school students will come down to help. Cannot use parent volunteers, sticking to the protocol we've done this year
 - 1. 45 minutes per grade to go through activities
 - 2. Mr. K may need some support with budget for any necessary materials
 - a. Tori reached out to Mr. K regarding what he needs.
 - iii. Student Supply list (First Day School Supply): vendor picked out and will have supply lists by May 17th.
6. Proposed updates to By-Laws to be voted on at June 8th General Meeting
- a. [Working Copy](#)
7. Year in Review
- a. What do we want to continue with and who is leading things next year?
 - i. [Google Sheet](#) for feedback
 - b. Clear plan for next year:
 - i. [Calendar for 2021-2022](#) (for families)
 - ii. [Calendar for PTO Planning](#) (behind the scenes)
 - iii. [PTO Committee & Leadership Roles Descriptions](#)
8. Executive Board Nominations at June General Meeting
9. Upcoming/Ongoing Events & Business
- a. June 8, 7:30pm: Next General PTO Meeting (Executive Board Nominations, Vote on budget, Vote on By-Laws)

- b. Kindergarten Orientation beginning of June
 - i. Focused on expectations before coming to school and there will be a presentation
 - ii. Only 1 parent can attend in case it needs to be moved inside
 - iii. PTO will have little bags for parents to take
 - iv. Kids will have orientation in August before school starts and hopefully we can have a parent table
- c. PTO offered to donate a classroom set of adirondack chairs
 - i. Allison is going to reach out to the teachers to gauge interest
- d. We still need volunteers to help with the following PTO efforts. Please email us at ptomitchellschool@gmail.com if you are interested in helping:**
 - i. Communications- posting on social media & the sign outside school
 - ii. 5th Grade- Pk-4 Parents needed to help 5th grade parents with 5th grade end of year activities
- e. Communicating Info Out Reminder:
 - i. Newsletter: please send any info/photos/news to ptomitchellschool@gmail.com to include.
 - ii. Social Media: Facebook, Instagram, Twitter
 - iii. Digital Backpack (email webmaster@ctreg14.org)
 - iv. Sandwich Board in front of school

PICK A RANDOM NAME / WINNER

WINNER(S):

Kathy Bischoff
Christie Koukopoulos
Tricia Cote
Jennifer Leigh
Tuozzoli

Total names: 14

Date: 2021-05-11 20:03

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