

General Meeting Agenda

Date/Time: April 21, 2022 3:30 PM

Location: MES Playground

1. Welcome & Housekeeping
 - 2021-2022 Meeting Minutes posted online:
<https://www.ctreg14.org/schools/mitchell-elementary-school/mes-pto>
 - March Minutes Approval
 - Reminder, all sign-ups, sales, calendar, and information can be found here:
<http://mitchell.ptboard.com/home>
 - MES PTO Chairperson [Guide](#) 2021-2022
2. Principal's Update: there is a significant amount of testing coming up. We are planning a number of fun activities for all grade levels to enjoy non-traditional instructional time.
3. Teacher Report: teachers will be invited to offer suggestions for the PTO Auction and to recruit friends and family to share their services and connections. The PTO can meet with staff to pump up the Brewery Event one morning during the first week of May.
4. Treasurer's Report:
 - As of 4/18/2022, our checking account net of outstanding checks/deposits, less our required balance is at \$15,434. However, this includes \$5,458 in gross sales from the Book Fair + \$324 in manual yearbook sales, significant portions of which will need to be paid directly to Scholastic and LifeTouch. Therefore, our available funds are below \$15,434.
 - Multiple fundraising events on the horizon will be balanced with several events we are paying for at the end of the year!
5. Committee Updates:
 - Decoration: Chairs - Megin Nicols, Anne Strzelecki
 - i. Spring decorating/planting in urns likely on May 6
 - Community Building/Family:
 - i. April 30th at Hollow Park- Mrs. Strell's Booth with MES eagles' artwork in need of volunteers: mitchell.ptboard.com
 - ii. Reminder to vote in the school budget town referendum on 5/3
 - iii. Book Fair raised about \$1,500 for general fund, and PTO donated about \$700 worth of books to classrooms
 - iv. Silver Graphics total profit \$1224- school pickup date forthcoming
 - v. School Supplies preordering available- will do more advertising after Memorial Day <https://1stdayschoolsupplies.com/kits.php?sid=20625>
 - Spirit Sticks: Elisa
 - i. Sales still available on mitchell.ptboard.com
 - Staff Appreciation: Rhya Szymansky



- i. Heather Leblanc will buy, wrap and deliver gift for Adm Professionals Day to Maryanne in the office on 4/27
- ii. Monday, 5/1 school principals day: Rhya will buy, wrap and deliver gift for Ms. Pinho
- iii. May 6th: School Hero Lunch day. Small gift for Lunch staff.
- iv. School Nurse Day, 5/11, Janet Crocker will buy, wrap and deliver gift for Mrs.Dwan.
- v. Staff appreciation week first week of May- Coordinating with Student Council again:
 - 1. Reminding room parents about Amazon Wish lists **put a reminder on social media as well!**
 - 2. Sign out in front of school
 - 3. Dottie's is donating donuts on Monday
 - 4. Student Council will help with chalk shout outs & snack cart
- No/Low Cost Fundraising: Joy Maini & Amy Obolewicz
 - i. Clothing Drive with Buy the Pound Wholesale 4/21-23 & new collection bin in front of Woodbury Farm, Feed, & Power Equipment
 - ii. Plant Sale May 6th w/The Farm - seeking volunteers-<https://mitchell.ptboard.com/>
- Student Enrichment:
 - i. Potential for an author visit for K-2 with Lindsey Jacobellis. She is an Olympian! Tentatively scheduled for May 18.
 - ii. Hollyrock Game Show- May 31
 - iii. Raptor Visit-
 - iv. Field Day support- June 17 -Inflatable obstacle course ordered, working on potential entertainment for down time**Order sorbets
- Yearbook: Lisa Fisher
 - i. Yearbooks were ordered and final proof submitted on Monday
 - ii. Ordered enough extras to cover 5th graders who didn't pre-order, will arrive late May-early June
 - 1. **Contract with Lifetouch runs out after this order
- Fifth Grade Activities: Tori Losh and Jen Salisbury
 - i. History Walk/Hollow 6/3 r.d.6/6
 - ii. WMS orientation 6/10
 - iii. Breakfast date TBD (15 5th graders did not purchase yearbook)
 - iv. Graduation 6/21 r.d. 6/22 1pm
 - v. Field trip, yard signs, additional gift tbd
- Playground: Heather and committee
 - i. Shed for playground games & sensory walk/painted activities awaiting approval for installation **volunteers with painting skills needed
- 6. Upcoming Meetings- 1st Thurs. of every month-
 - i. Next Meeting: May 5th, 3:30pm- playground/flanders room **Bring your collected donations for the silent auction**
 - ii. June 2nd, 7:30pm- flanders room **Exec Board election

Thank you for coming! If you have any questions/ideas please come see us after the meeting or email us at: ptomitchellschool@gmail.com