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**PTO meeting | Wednesday October 19, 2022 6pm in the BES Cafe**  
Meeting called to order by Sabrina

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## **In Attendance**

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Sabrina Searles  
Amber Williamson  
Missy Mahon  
Lisa Perugini  
Cody Fusco  
Whitney Beatty

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## **Meeting Minutes**

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- **PRINCIPAL'S REPORT** (Mrs. Y was not in attendance, but her notes were provided)
  - Planning a 'Monster Bash' dance party on 10/31 1:15p-2:15p
    - Volunteers needed to assist/chaperone. Lisa and Whitney agree to be present
- **PRESIDENT'S REPORT** (Sabrina)
  - Bingo Night fundraiser 10/26
    - Christine Page working on prize donations, including donated tickets for Grinch Breakfast event to promote NHS Grad Nite
    - Bingo Caller needed, TBD
  - Yearbook Errors: Those whose names were cut from class page were reimbursed with a letter from PTO
  - MCM Fundraiser
    - Profits over \$3400, the best year ever for this fundraiser!
      - Top seller will be awarded a free pie
    - Delivery on 11/17, sort and organize at 11:45a (note: this is an early dismissal day for Parent/Teacher conferences)
  - Silver Graphics Art Merchandise Fundraiser
    - BES Art Instructor working well with the timeline
    - Families will order from a catalog of options for their child's artwork
- **OCTOBER EVENTS**
  - Open House on 10/13. Introduction table for parents and families to meet PTO and get involved
  - Costume Shop earned \$106. Tara Lanese is posting remaining costumes for sale online.
    - Re-Open donation window for immediately after Halloween; store costumes for next year's sale.
    - Suggestion to host Costume Shop twice next year; earlier
  - Costume Parade, Friday 10/28
  - Pumpkin Patch, Friday 10/28
  - Delivery of Pumpkins & Apples scheduled for Thurs 10/27 at 3:30p after school dismisses
    - Volunteers needed to assist unloading and placing 300 pumpkins and 300 apples

- Setup & Placement: will use stakes & tape to block off territory for pumpkins. Same placement as last year.
  - Missy to bring all Halloween decorations from PTO Storage Unit
- Bingo Night 10/26 at Memorial Hall
  - RSVPs still trickling in
    - Prizes purchased and prepared by BES/MES
    - Snacks provided to be collated from Hot Dog Roast supply
- NOVEMBER EVENTS
  - Auction Night Friday 11/18 at Memorial Hall
    - Cody arranged the Flyer to advertise the event, and posted to Digital Backpack
    - RSVPs and admission fees to be coordinated between Cody (receiving rsvps) and Amber (receiving Venmo payments).
    - Menu has been arranged: Pizza from Nick's and Wings from Painted Pony.
    - Auction Items:
      - Teacher Experiences and 'Principal for A Day,' gift cards, gift baskets
      - A few Highlighted auction items to be advertised online and on Digital Backpack to spark interest.
  - Clothing Drive: TBD
  - Spice Fundraiser: Amber arranging with vendor; logo to be printed on the label
- DECEMBER EVENTS
  - Winter Staff Lunch 12/6 Tuesday
  - Holiday Shop & Craft Night
    - Request use of the gym? December 7<sup>th</sup> 8<sup>th</sup> 9<sup>th</sup>
    - Or, separate into 2 different events?
    - Check storage unit for leftover supplies from last year
  - The Polar Express
- SPRING 2023
  - BES Talent Show
  - Dr. Suess Bingo Night
  - Ice Cream Social & Book Fair
- TREASURER'S REPORT (Amber)
  - \$1215 Fall Book Fair Profit
  - \$427 Mum Sale
  - \$42 Spirit Sticks – more supply to be ordered via Spirit Monkey vendor; pre-order for Valentine's
  - Hot Dog Roast a success
  - Staff Luncheon on the horizon

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## Miscellaneous

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- Missy proposed a request for a larger Storage Unit
- LaBonne's Receipts being collated and organized by Missy with Sabrina
- No School held Tuesday 11/8

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## Next Meeting

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Monday November 14, 2022, 9:30am