

Woodbury Middle School

Alice Jones, Principal Eric Bergeron, Vice Principal

February, 5th, 2010
Dear Parent/Guardian,

Spring is not far away and plans are being completed for the eighth grade class trip. Our tour group will be visiting historic Washington D.C. and is scheduled for **May 19-21, 2010**.

The final cost for this trip is based upon the number of students, who attend the trip. This year's cost may range from \$450.00 to \$525.00. This cost includes transportation, museum fees, hotel expenses and 6 meals. We will not know the final payment amount until the number of students and chaperones is finalized in late winter. The following payment plan has been developed to ensure all monies have been collected by April 16th.

- | | |
|---|--|
| 1. Wednesday, February 17th | \$125.00 deposit plus field trip permission form. |
| 2. Wednesday, March 26th | \$175.00 payment |
| 3. Friday, April 16th | Final payment (amount to be determined) |

Payment should be made by check or money order payable to Region 14 Schools. Please write your child's full name on the check or money order. Checks are to be submitted to the child's ADMINISTRATIVE HOMEROOM TEACHER by the assigned dates above. If you choose, you may also pay ahead of schedule (two payments on one check with your students name in the memo item). **Students who participated in the 7th or 8th grade class fundraiser will have their profits applied to their final balance.** More information will be available and a parent meeting will be held as we get closer to the trip itself. If you have any questions, please call or email Eric Bergeron at WMS.

Great Adventures, Inc. Refund Policy

Once the final payment is paid, you cannot receive a (partial) refund unless:

1. Serious/sudden illness, as verified by physician's signed note
2. Death in family
3. Family emergency

Per Great Adventures Inc. policy, refunds of contractual deposits (deposits paid to trip suppliers that are contractually non-refundable), will not be given for the following reasons:

1. Voluntary parent removal of student from trip participation
2. Disciplinary infractions, as stated in the Behavioral Contract

Insurance, which covers trip cancellation, baggage and accidents, is available to individual student participants at a nominal cost. Applications will be provided by Great Adventures, Inc. upon request.

We need to be confident that each student will demonstrate the maturity and responsible behavior expected on an extended field trip. If behavioral issues at school develop prior to the trip, the behavioral contract will be implemented.

NOTE: We anticipate running an 8th grade fundraiser in late February or early March along with holding at least two dances to help offset the cost of the trip.

Sincerely,

Grade 8 Team & Mr. Bergeron

67 Washington Avenue
Woodbury, Ct 06798
Phone: 203-263-4306 Fax: 203-263-0825

Woodbury Middle School

Alice Jones, Principal Eric Bergeron, Vice Principal

WOODBURY MIDDLE SCHOOL FIELD TRIP PERMISSION SLIP

Dear Parent or Guardian:

A field trip to Washington D.C. has been planned involving your child from 6:00 a.m., Wednesday, May 19th, 2010 to 9:00 p.m., Friday, May 21st, 2010.

Please sign and return the permission slip below to your child's administrative homeroom teacher on or before Wednesday, February 17th, 2010 along with the first scheduled payment.

February 5, 2010

Alice Jones, Principal

February 5, 2010
Regional School District #14
Woodbury/Bethlehem, CT

My son/daughter _____ has my permission to go on the following field trip:

To: Washington D.C.

On: Wednesday, May 19th-2010 to Friday, May 21st, 2010

From: 6:00 a.m. (Time leaving WMS) to 9:00 p.m. (Time returning to WMS/Pick- up)

If there are any allergies or special conditions which the school/chaperones should know, please note them below:

I give my permission for emergency medical care should the need arise

Parent/Guardian name (Please print)

Parent/Guardian signature Date

Home phone: _____

Cell phone: _____

Work phone: _____

Emergency phone: _____

PLEASE RETURN THIS PERMISSION SLIP ON OR BEFORE WEDNESDAY, FEBRUARY 17th, 2010 ALONG WITH FIRST SCHEDULED PAYMENT

67 Washington Avenue
Woodbury, Ct 06798
Phone: 203-263-4306 Fax: 203-263-0825