

2017 - 2018 Budget Calendar

Date	Activity	Who	Time	Place
10/3/2016	Student Enrollment 10/3/Report Discuss Program Impact on Variance of Actual to Projected Enrollment Leadership Planning on 2017-2018 Budget	Director of Finance/Operations CO Leadership Team CO Leadership Team	12:00 PM	COCR
10/7/2016	Budget Planning Meetings with Administrators Administrators Provided with Budget Prep Materials	CO Leadership Team IT Director, SOBG	10:00 AM	COCR
10/10/16 - 10/28/16	Administrators Develop School Level and Department/Central Office Level Budget Proposals	Leadership Team, IT Director, SOBG	n/a	n/a
10/28/2016	School & Department/Central Office Budgets Submitted to Director of Finance/Operations	Leadership Team, IT Director, SOBG	4:00 PM	CO
11/1/16 - 11/4/16	Budget Reviews with All Admins. and Dept. Heads	CO Leadership Team	daily	COCR
11/15/16 - 11/18/16	Department/Central Office Administrators Budget Reviews	CO Leadership Team	daily	COCR
12/1/2016	2017-2018 Enrollment Projections Completed (Target Date)	Superintendent Director of Finance/Operations	12:00 PM	CO
1/20/2017	Review of District Budget Proposals	Leadership Team	10:00 AM	COCR
3/3/2017	Superintendent's 2017-2018 Draft Budget Finalized	Superintendent	4:00 PM	CO

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Date	Activity	Who	Time	Place
3/6/2017	BOE Budget Presentation	Supt. & Leadership Team	7:00 PM	NHS LMC
3/7/17 - 3/23/17	Superintendent's Parent & Community Conversations on 2017-2018 Budget	Supt. & BOE Members	TBD	TBD
3/18/2017	Board Budget Workshop	BOE Members	9:00 AM	NHS LMC
3/20/2017	Budget Presentation To Bethlehem and Woodbury Boards of Selectmen & Boards of Finance	BOE Members, Superintendent, Leadership Team	7:00 PM	NHS LMC
3/21/2017	Public Hearing	BOE Members	7:00 PM	WMS Gym
3/27/2017	Board Budget Workshop	BOE Members	7:00 PM	NHS LMC
4/3/2017	Meeting to Adopt Budget	BOE Members	7:00 PM	NHS LMC
4/4/2017	Notify Town Clerks of Approved Budget and Dates for Annual Budget Meeting & Budget Referendum	Superintendent's Office	9:00 AM	CO
4/19/2017	Post Notice for Annual Meeting in Town Halls and Newspaper	Superintendent's Office	9:00 AM	CO
5/1/2017	Annual District Meeting - Region # 14 Budget	BOE Members	7:00 PM	NHS LMC
5/2/2017	Budget Referendum to Approve 2017-2018 Board Budget Proposal	Region #14 Community	6 am-8pm	Bethlehem Woodbury