135 New Road
Madison, CT 06443
www.colliers.com/projectmanagement
www.go-sbs.com

MAIN +1 860 395 0055
FAX +1 203 779 5661

Regional School District No. 14
Woodbury / Bethlehem

Nonnewaug High School – Renovations Project

Public Building Committee Meeting

March 23, 2017

PBC Attendees:	Absent:
John Chapman JP Fernandes Brian Peterson Tom Hecht Andie Greene Patrick DiSarro Janet Morgan Alan Rubacha Matthew Cleary Robert Piazza	Don Fiftal George Bauer

Also Present:

Scott Pellman	Colliers
Amy Samuelson	SLAM
Glen Collenberg	SLAM
Mark Jeffko	O&G
Dr. Anna Cutaia-Leonard	Region 14

From / Notes Prepared by: Scott Pellman - Project Manager
Colliers International

Attachments:

A meeting of the Public Building Committee was held on Tuesday, March 23, 2017 in the LMC of Nonnewaug High School, 5 Minortown Road, Woodbury, Connecticut.

The following notes are to record the most significant issues discussed at the above referenced meeting. If anyone attending the meeting feels these notes are inaccurate, additional items need recording, or further detail is required, please forward your written comments to Kurt Lavaway for inclusion.

1. Call to Order - John Chapman called the meeting to order at 6:34 PM.

2. OPM presentation – Scott Pellman reported on the following:

    - A power point presentation provided an overview of the work that comprises the Phase 1 abatement and temporary classroom construction which is scheduled to begin in June 2017. In addition, the phase 1estimate was reviewed and it was noted that the design development estimate is currently being completed and will be reconciled on April 5, 2017. The current overall project schedule, pending milestones and approvals was discussed, it was noted that the project is on schedule. At the end of the presentation the SCG-042 document was presented to the committee for action. The document requires committee approval to take the first phase of the project to the State for the Pre-Bid Conformance Review (PCR) meeting scheduled for 3-29-17 which is a requirement for State bidding approval and project funding.

Motion by John Chapman – That the Public Building Committee approve form SCG-042 dated 3-23-17 and referenced plans Phase 1 of 3 dated 3-3-2017 and estimate dated 3-17-2017 for submission to the State of Connecticut. Motion seconded by JP Fernandes. Motion passed unanimously

3. Other Business

    - The building committee requested an update on permitting. Amy Samuelson stated that an updated inland wetlands package including colored plans has been provided for wetlands review. There will be a site walk scheduled for Sunday April 2 prior to the April 10th meeting. It is anticipated that there will be a public hearing scheduled for April 24. The will be a preliminary meeting with Zoning this Friday March 31, 2017.

    - It is anticipated that the main project phase code conformance review will be completed by a third-party code official. Colliers will confirm the code official that the Town would like to use and will coordinate a proposal for the Building and 504 code review and coordination and will request a second number if it is determined that the same individual will perform the fire code review.

    - April building committee meetings need to be scheduled around pending document and estimate reconciliations. Colliers will provide a list of suggested dates for discussion. There will not be a meeting on April 4 due to the fact that the design team and Colliers will be in the middle of estimate reconciliation for the Design Development phase of the project. The meeting schedule will be reviewed with John Chapman and JP Fernandes.

4. Public Comment

    Jim Crocker –

    - Is the project still on schedule – response – YES

    - Meeting Adjourned 7:02 pm

The next meeting will be determined based on estimate reconciliation and planning approvals.